



Est. 1960

Huston-DePue

CALIBRATION LABORATORIES

Service Request Form

Please fill out all applicable fields as thoroughly as possible to avoid delays. Send request form, along with equipment, to:

600 NW 124th St. OKC, OK 73114

Required fields outlined in red. Failure to complete these fields could lead to holds until information is captured.

Please Select
Service Level:

Prior Authorization required

Normal

Tier 1

Next on Bench

Tier 2

Typically within 72 Hrs

Date	Company	Cust. Name
Phone	Email*	
Shipping Address		
City	State	Zip
Department		

Equipment Description

*We will use your email to send you notifications about your equipment. We will call for more serious issues.

	Make	Model	Serial #	ID #
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

All equipment must be free of Bloodborne Pathogens before shipment to HDCL

Return Options

Next Day

2nd Day

Ground

Courier

Call for Pick-Up

(Will Call)

Preferred shipping method* (optional):

Carrier

Account #

*Services will be prepay & add,
unless otherwise specified

Payment select method

Purchase Order

PO #

Call for Payment

***If point of contact for payment is different than above, list here please!**

Name

Phone

Email

Special Instructions / Explanation of Problem

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